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Call to Order: 5:32pm

In Attendance: Brian Kersten, Nicole Cieri-Hutcherson, Michelle Lewis, Amy Wojciechowski, Emma Gorman, Aubrey Gawron, Melissa Zalenski, Matt Calamia, Kristen Fodero, Renee Puleo, Abby Fornes, Tyler Bedard, Matthew Federowicz, Peter Cuo, Brian Buttaggi

1. Approval of Previous Meeting Minutes: December minutes approved by board vote
2. President’s Report (Kersten):
	1. Annual Assembly April 19-22 – Saratoga, NY
		1. More focus on student/resident programming
		2. 5 delegates from our chapter
			1. President, president-elect, immediate past-president, 2 delegates
			2. Alternate delegate if any of the above are unavailable
	2. Chapter President’s Call (12/21)
		1. Discussed Annual Assembly, resolutions
	3. Resolutions
		1. Deadline Feb 9th
		2. UB putting together a resolution
		3. Brian and Lisa putting together a resolution on aligning APPE schedules across schools
	4. Western membership status
		1. Lost some members, currently 87 active
		2. Ambassador program
	5. Albany Day – Tuesday 4/17
		1. Schools coordinating travel to send representatives
		2. WNYSHP financial support? Need to discuss in upcoming meetings whether to give money to support travel for students
	6. Strategic Plan
		1. Meeting Jan 9 to discuss ideas, will meet again prior to next BOD meeting in February, send any suggestions to Nicole
	7. Committee updates
		1. CE committee, Tuesday, Jan 30 3-4pm conference call
		2. Membership committee meeting to be planned soon
	8. Collaboration with other chapters
		1. Resident webinar CEs advertised to other chapters (free via Any Meeting)
	9. Nominations and Awards Committees
		1. Nominations committee chaired by immediate past president
		2. Awards committee, bylaws state that it is chaired by a position that no longer exists, suggestion for president-elect to take this over, need to update bylaws to reflect this, removing student award and deferring this to schools, update time period for definition of new practitioner
			1. BOD voted to move this responsibility to the president-elect, approved
			2. BOD voted to change new practitioner from first 10 years to first 5 years after completion of terminal training, approved
			3. BOD voted to have student award be determined by local schools, approved
			4. BOD voted to have non-pharmacist practitioner of the year time period changed from 18 months to 12 months, approved
			5. BOD voted to have pharmacist of the year time period changed from 18 months to 12 months, approved
	10. Riverworks event: advertising, family event
		1. Thurs Jan 18, food 6:30-7:30pm, skating 7:30-8:30pm
		2. 10 RSVPs thus far, let Brian know if you are coming
3. Immediate Past President Report (Lewis): no report
4. President Elect Report (Cieri):
	1. Look for email from NYSCHP for poster info, abstracts due Feb 19
5. Secretary’s Report (Wojciechowski):
	1. NYSCHP New Practitioner Committee conference call meeting set up for January 25
	2. Emma Gorman volunteered to join committee as representative from WNYSHP
6. Treasurer’s Report (Zalenski):
	1. Revenue – interest earned $0.21
	2. Expenses
		1. Membership reimbursement for Annette Bobsein (Robert Cooper Memorial Award) $230
		2. Door prize Target gift card for January CE $25
		3. Speaker fee for January CE 2 x $100 visa gift cards plus fee $212
	3. Current bank balance as of 1/8/18: $23,597.50
	4. Already have 501-C3 status (tax exempt), still need to file taxes annually
		1. Need to get tax-exempt card and number so that we can avoid paying taxes on purchases moving forward, Melissa will look into this
7. Director of Pharmacy Practice Report (Gawron):
	1. Wednesday, January 31st @ Creekside Banquet – BGMC PGY-2 (IM - Cardiovascular outcomes of Antidiabetic Agents and CC - Adrenal Insufficient in the Critically Ill) CE presentations
		1. Three vendors confirmed
		2. Only 18 people registered thus far, need to send info out to students and possibly send reminder email to pharmacists
	2. Counsel is on board with WNYSHP piloting webinars; only 4 months out of the year; PGY-1 residents presenting
		1. Possibly offer to non-members next year for a fee, need to have online payment system in place
		2. January 17th @ noon– Two BGMC residents [COPD Guideline update-Corey; Hyperkalemia treatment update-Mario] 29 people registered so far
		3. February 13th @ noon – Two NFM residents [New anti diabetic agents & Hypertension Guidelines]
		4. March 21st @ noon – One SBM and one BGMC resident
		5. May 16th @ noon – Two SBM residents
	3. February 27th @ DYC - Psych topic presented by Talisa Marchese, PharmD (DYC Preceptor CE)
		1. DYC Student clinical pearl on metabolic monitoring for second generation antipsychotics
	4. Saturday, March 24th from 7:30am - 12:30pm (ID focused) @ The Millennium Hotel
		1. John Sellick, MD - TBD
		2. Holly Hamilton, PharmD - HCV
		3. Magda, PharmD (PGY-2 Resident) - MDROs / new antibiotics
		4. Kari Mergenhagen, PharmD - Penicillin skin testing
		5. UB Student clinical pearls (herpes zoster vaccine), Nicole will facilitate precepting the student
	5. May 2018 - live continuing education event; any ideas for speakers / topics?
	6. June 2018 - medication safety event / awards ceremony; any ideas for speakers / topics?
8. Director of Public Policy Report (Fiebelkorn): no report
9. Director of Communication Reports (Puleo):
	1. Adding award criteria to newsletter, then will be ready to distribute
	2. Next newsletter ~March leading up to the Annual Assembly
10. NYSCHP Board Liaisons Report (Jadoch):
	1. Pharmacy Lobby Day set for Tuesday, April 17th
		1. Advocacy efforts for passage of Pharmacy Technician, CDTM and Intern Immunizer bills are already underway
		2. Christopher Jerry (safety advocate & father of deceased pediatric patient Emily Jerry) will be working with the Council to help promote Pharmacy Tech legislation
	2. New lobbying firm retained by the Council effective November 2017 (headed by former NYS Senator Nick Spano)
	3. Annual Assembly scheduled for April 19-22 in Saratoga Springs with a ONE- DAY House of Delegates on Friday 4/20/18 (streamlined from previous two-day HOD)
	4. As part of advocacy efforts, the Council plans to be using PAC (political action committee) funds to support key NYS legislators as identified by our lobbying firm
		1. In order raise additional monies for the designated PAC account, the Council will be acknowledging its 60th anniversary with a commemorative item for a PAC donation
	5. Council is moving forward with professionally producing a video promoting and increasing awareness about health-system pharmacy practice (being produced in NYC, but open to members from around the state)
	6. Financially, the Council is sound and was able to recently transfer some operating funds to its investment account
11. UB Liaison Report (Cieri):
	1. Resolution drafted regarding Disaster Preparedness and Mitigation of National Drug Shortages
		1. Discussed some edits, ensuring that it is different enough from previously approved resolutions, providing more literature evidence to support the suggestions, signed by sponsors including a pharmacist representative
			1. Will bring back to work group and send back with edits by the end of next week
			2. Suggestion by Michelle to review info on this topic at University of Utah drug information service, as well as ASHP, for literature support
12. D’Youville Liaison Report (Gorman):
	1. Planning in progress for UB-DYC SSHP Trivia Night in April
		1. Email Ashley Gluszek at glusza11@dyc.edu if you would like to submit trivia questions
13. Webmaster Report (Bartlett): no report
14. Open Forum: no additional issues brought forth by the group

Adjourn: 6:18pm

| Date | Time | Location |
| --- | --- | --- |
| ~~8/8/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~9/12/17~~ | ~~530pm~~ | ~~Steer on Main Street~~ |
| ~~10/10/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~11/14/17~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| ~~12/12/17~~ | ~~530pm~~ | ~~D’Youville Drug Info Center, DAC 320~~ |
| ~~1/9/18~~ | ~~530pm~~ | ~~UB South Kapoor Hall RM 228~~ |
| 2/13/18 | 530pm | D’Youville Drug Info Center, DAC 320 |
| 3/13/18 | 530pm | UB South Kapoor Hall RM 228 |
| 4/10/18 | 530pm | TBD |
| 5/8/18 | 530pm | UB South Kapoor Hall RM 228 |
| 6/12/18 | 530pm | D’Youville Drug Info Center, DAC 320 |